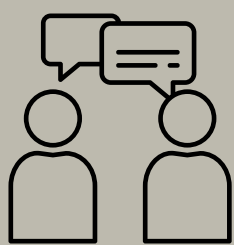


NAVIGATING MANDATORY REPORTING



A student comes to you and says, "I need to talk to you, but I want you to keep it private."



Tell the student you are a mandatory reporter. This means you have to make a report if what they tell you contains certain information.



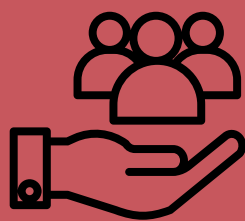
The student may choose not to tell you because they do not want you to make a report, or may not be ready. In this case, offer confidential resources.



If they are ready to report, ask if the student would like to make the report with you. See the back of this page for more on reporting options.



The student may not want to be present when you report. If so, take as many notes as possible and make the report as soon as you are able.



Center the student's needs and desires as much as possible. They should be in control of their story.



Ask the student how they plan to take care of themselves. Disclosures can be hard. Offer to connect to Counseling Services or a local provider.

Questions?

jenniferstorm@muhlenberg.edu



Muhlenberg College
Equity &
Title IX

HOW TO REPORT & RESOURCES

WHAT DO I HAVE TO REPORT?

Identity-based discrimination, harassment, sexual misconduct, intimate partner violence, stalking, retaliatory harassment, and criminal behavior that any employee becomes aware of occurring on College property, at a college event, or allegedly involving a member of the College community (faculty, staff, or student).

WHERE CAN I REPORT?

Online: muhlenberg.edu/report

Equity & Title IX: In-person on the 3rd floor of Haas or via phone at (484) 664-3562

Campus Safety: In-person in Prosser Hall or via phone at (484) 664-3110

CONFIDENTIAL RESOURCES

On-Campus:

- Counseling Services: (484) 664-3178 (24/7)
- Health Center: (484) 664-3199
- College Chaplain: (484) 664-3121
- Director of the Leffell Center: (484) 664-3270

Off-Campus:

- Crime Victims Council: (610) 437-6611 (24/7)
- Turning Point: (610) 437-3369 (24/7)
- RAINN online chat: hotline.rainn.org/ (click "Go Chat" - can be used on laptop or mobile)

Questions?

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